

IFUNANYA OKOLIE

People Support Lead

Brag Board
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WHO I AM

I am multifaceted. At work, I build systems that help people and organisations do their best work. Beyond work, I express my creativity through writing, designing, building products, and simply being me in the different spaces and relationships I occupy.

SKILLS & STRENGTHS

- Operations leadership
- Vendor and contract negotiation
- People operations
- Change enablement
- Process automation
- Product design and development
- Cross-functional project delivery

PROFESSIONAL WINS

Built a structured approval workflow for on-call pay

Oct 2026

Moved on-call approvals out of chat threads and into a structured workflow. It was approved for a pilot, ran on the next payroll, and the first cycle was approved. Every approval is now a timestamped record.

Live on payroll · every approval logged

Built a Slack workflow that writes our weekly meeting agenda

Oct 2026

I looked for a way to save meeting time and give it back to the work. Now each person's update lands in a Slack List that becomes the agenda, and the agenda doubles as the team's task tracker, with views by owner, workstream and status. Four syncs in, it held 79 tasks and 39 were done. The team ran a meeting without me in half the time.

Syncs cut from 60+ to under 40 minutes

Handed over every workstream before four months of maternity leave

May 2026

Built a 17-tab handover and onboarded my stand-in, so every People Ops Support workstream stayed covered for four months.

Built a Slack bot to keep birthdays and work anniversaries going

Mar 2026

After our paid tool was cut, I built a Slack bot with Google Apps Script that posts birthdays and work anniversaries, with personalised messages from the Claude API and GIFs from Giphy. It runs at near-zero cost and is still posting.

Negotiated down a steep health insurance increase

Feb 2026

When the insurer proposed a sharp renewal increase, I pushed back until it was escalated on their side and the increase came down substantially. My own reconciliation also found a credit owed to us.

Cover for 52 staff · 105% increase cut to 30%

Built a Jira-to-Slack digest bot for daily task updates

Sept 2025

The team tracked work in Jira, but its Slack alerts only flagged individual tickets as they moved. I built a bot that posts a daily digest instead. The team no longer wrote daily updates by hand, and everyone's progress was visible in the place they already worked.

Automatic posting from Jira to Slack

PORTFOLIO

my BragBook
Career-journalling app I designed in Figma and built from web to iOS and Android.
mybragbook.app

Alienbox Works
The systems, products and writing behind how I work.
alienboxworks.com

The Process Playbook
Writing on operations, process design and building systems that hold up.
processplaybook.substack.com

Where my BragBook began
The 2020 blog post that started it.
Read on Winged Time Traveller

Creatives Around Us
A storytelling platform I founded, featuring artists and community changemakers, with a podcast and newsletter.
creativesaroundus.com

GitHub
Code for my builds.
github.com/superfungirl

QUALIFICATIONS

McKinsey Forward Program
McKinsey & Company · 2022

Google Project Management
Coursera · Foundations, Initiation, Planning, Execution, Agile

Google Cloud Sales Credential
Google Cloud · 2026

EDUCATION

BA Philosophy
Chukwuemeka Odumegwu Ojukwu University · 2015
Second Class Honours, Upper Division

BEYOND WORK

Published a technical how-to on The Process Playbook
Nov 2026

Wrote and published 'I Built a Meeting That Writes Its Own Agenda', with step-by-step instructions so readers can build their own. To show it without exposing company data, I recreated the workflow as a clickable demo in Figma Make, using an invented three-person team.

Read the post · Try the demo

Launched my BragBook on the App Store and Google Play
Apr 2026

Took my BragBook from closed testing to live on both app stores.

Available in 177 countries

COMMUNITY IMPACT

Volunteered at the River Kandisi cleanup and told its story
Dec 2024

Joined the EcoRave volunteers clearing plastic from River Kandisi in Ololua Forest, Kenya. I then interviewed volunteers, a forest ranger and community members, and wrote and photographed the story for Creatives Around Us, on why the cleanup mattered and what it changed.

RECOGNITION

> Her commitment and passion for our people and our business shine through in every interaction. What stands out most is her utter determination to deliver not just something, but always the highest standard… We are incredibly fortunate to have her on this journey with us.

Head of People · my manager — Nov 2026

> Nanya takes feedback and criticism so maturely… Everything is important to Nanya. She works on any task with enthusiasm and importance… Nanya is so reliable it's scary! I feel comfortable leaving [the company] in her hands when I am on leave.

Former Head of Admin · my former manager — Oct 2022

> Major shoutout for constantly following through on initiatives that we don't often have the time for… Thank you Nanya I'm proud to work alongside you.

CEO — Aug 2022